EASTERN OREGON UNIVERSITY

PETITION FOR SPECIAL EXAMINATION (COURSE CHALLENGE)

Only admitted students who are currently enrolled and have completed 12 Eastern credits may petition for credit by special examination. Students may not challenge a course in which they have already received a grade. Courses challenged to demonstrate prior knowledge must be challenged before enrolling in or receiving a grade in a higher level course in that discipline. Students educated in a language other than English cannot receive credit for that language at the first or second year level through course challenge.

INSTRUCTIONS FOR THE STUDENT:

1. Obtain an unofficial copy of your transcript.
2. Complete parts ONE & TWO of this petition
3. Pay the Special Examination fee of $50.00 per credit at the Student Account's window.
4. Give a copy of this form with parts ONE & TWO completed to the Registrar's Office (Inlow 105 *or* registrar@eou.edu). The original form needs to be given to the instructor who will administer the examination as scheduled in Part Two. The instructor will obtain a Dean's signature and deliver the completed/graded form to the Registrar's Office.

PART ONE:

NAME_____STUDENT ID#_____

ADDRESS_____

I petition _____ to obtain credit for the following EOU course by special examination:
(Dean approved EOU instructor of course)

_____ _____ _____
Prefix/Number Course Title Credit Hours

I have not received credit for this course at EOU or any other institution, nor is it a pre-requisite to a course for which I have already received a grade or am currently enrolled.

Student's Signature_____

The reason I feel I have competency in this area is:_____

I choose to take this challenge: _____ S/U _____ Graded (A, A-…..D-,F)

PART TWO:

I believe this student is qualified in this area and should be given the opportunity to earn credit by examination.

_____ _____
Instructors Signature Date Advisors Signature Date

_____
Deans Signature Date

This special examination is scheduled for _____(date).

PART THREE: (TO BE COMPLETED BY THE REGISTRAR'S OFFICE)

A copy of this petition was filed in the Registrar's Office on _____(date).

Student paid examination fee (date)_____ Amount_____

PART FOUR: (TO BE COMPLETED BY THE COURSE INSTRUCTOR AFTER THE SPECIAL EXAMINATION HAS BEEN ADMINISTERED)

Date this special examination was administered:_____

The course was successfully completed with a grade of (circle one): A A- B+ B B- C+ C C- S U

The course was not successfully completed (please check): ☐

_____Instructor's Signature